

CITY COUNCIL

Special Meeting

Special Meeting Tuesday, November 13, 2012 Council Chambers 5:00 p.m.

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov

All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012

I. Opening Matters Roll Call

II. Purpose

The purpose of this meeting is for Council to consider the adoption of the FFY 2013 CDBG Action Plan.

III. Public Comment

<u>Clerk before 5 pm on the day of the meeting.</u> All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or becoming unruly while addressing Council may be called to order by the Presiding Officer, and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.

<u>Those commenting shall limit their remarks to 3 minutes.</u> No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration at the conclusion of anyone's presentation. Citizens may not ask questions of Council member or other elected or public official in

attendance. <u>Citizens attending the meeting may not cross into the area beyond the podium.</u> Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.

IV. Resolutions

A. Resolution - authorizing the submission of the FFY 2013 Action Plan to the United States Department of Housing and Urban Development (**Community Development**)

V. Adjourn



AGENDA MEMO COMMUNITY DEVELOPMENT

TO: CITY COUNCIL

FROM: LENIN AGUDO, DIRECTOR

MEETING DATE: October 1, 2012 AGENDA MEMO DATE: October 1, 2012

REQUESTED ACTION: TO APPROVE SUBMISSION OF THE FFY2013 (39TH YEAR -

JANUARY 1, 2013 TO DECEMBER 31, 2013) ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

(HUD)

CD is asking City Council to pass the resolution no later than the **November 13, 2012** City Council meeting.

BACKGROUND: For the fiscal year beginning on January 1, 2013 and ending December 31, 2013 the City of Reading anticipates receiving approximately \$2,300,000 CDBG, \$70,000 CDBG program income, \$952,500 Section 108 Payments, \$698,000 HOME, \$265,000 from ESG program and \$250,000 in NSP2 program income. HUD requires the City to expend those funds in accordance with federal regulations and City policy as detailed in both a five-year Consolidated Plan and a one-year Action Plan. The Consolidated Plan period runs from January 1, 2009 to December 31, 2013. The Action Plan is the annual budget explaining how the administration intends to spend HUD funds and demonstrate how those expenditures conform to HUD regulations. The plan must be submitted to HUD for review and approval at least forty-five (45) days prior to the beginning of each fiscal year. CD develops the plan based upon requests from City Departments and the general public. CD reviews the requests to determine compatibility with HUD regulations, the Consolidated Plan, and City policy. The plan is advertised and made available for public review and comment for a period of thirty (30) days. CD will present the plan in a formal public hearing. Upon approval by Council, the plan will be sent to HUD for their review and approval.

BUDGETARY IMPACT: None.

PREVIOUS ACTION: None.

SUBSEQUENT ACTION: If approved by Council, the FFY2013 (39th year - January 1, 2013 to December 31, 2013) one year Action Plan will be submitted to HUD on November 15, 2012 for their review and approval.

RECOMMENDED BY: Community Development Director, Managing Director and Mayor.

RECOMMENDED MOTION: To approve/deny a Council Resolution authorizing submission of the FFY2013 Action Plan to HUD.

Cc: Vaughn D. Spencer Carole Snyder

Crystal Edwards Steve Haver Neil Nemeth Brenda Skimski Dan Wright

RESOLUTION NO.	
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RESOLUTION OF THE COUNCIL OF THE CITY OF READING AUTHORIZING SUBMISSION OF THE FFY2013 ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, under 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) outlines the consolidated submissions for community planning and development programs which will serve as: (1) a planning document for the City that builds on a participatory process at the grass roots level, (2) an application for federal funds under HUD's formula grant program, (3) a strategy to be followed in carrying out HUD programs, and (4) an Action Plan that provides a basis for assessing performance;

WHEREAS, the FFY2009 to FFY2013 five year Consolidated Plan (35th to 39th years - January 1, 2009 to December 31, 2013) specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during a five year period;

WHEREAS, the FFY2013 (39th year January 1, 2013 to December 31, 2013) Action Plan specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during the program year;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF READING THAT:

The FFY2013 (39th year January 1, 2013 to December 31, 2013) Action Plan is hereby approved.

The Mayor, on behalf of the City of Reading, is authorized and directed to file the application for financial assistance to carry out the housing and community development activities outlined in the plan; and to execute the necessary certifications in connection with the plan and provide such additional information as may be required.

	PASSED COUNCIL	, 20
	PRESIDENT OF COUNCIL	
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ATTEST:		
CITY CLERK		

CDBG 2013 CAP Amounts

2013 CDBG HUD ENTITLEMENT	Available Funds
2012 CDBG income est.	\$ 70,000.00
2013 Total CDBG entitlement est.	\$ 2,300,000.00
2013 CDBG income est.	\$ 70,000.00
TOTAL 2013 AVAILABLE CDBG FUNDS (est)	\$ 2,370,000.00

Congress may increase or decrease CDBG allocations

	2013	2013	REQUESTS
CAP CALEGURIES	Amount	Requested	Requested (Over) / Under Cap.
2013 CDBG administration cap limit est.	\$ 474,000.00	474,000.00 \$ 474,000.00	49
2013 CDBG public services cap limit est.	\$ 325,500.00 \$	\$ 882,874.98	\$ (527,374.98)
2813 CDBG slum blight cap limit est.	\$ 496,800,00	\$ 539,510.00	\$ (42,710.00)
Non-Caped - Non Public Services (Min)	\$ 1,043,700.00	1,043,700.00 \$ 2,295,000.00 \$	\$ (1,251,300.00)
TOTAL FUNDS	\$ 2,370,000.00	2,370,000.00 \$ 4,191,384.98 \$	\$ (1,821,384.98)

	Description of CAPS
Administration Cap: 20% of Available CDBG Funds	Payment of reasonable costs and carrying charges related to the planning and excution of community development activities assisted in whole or part with CDBG funds
Public Servates Cap: 15% of Available CDBG Funds	The CDBG regulations allow the use of grant funds for a wide range of public service activities, including, but not limited transproyment services, Chime prevention and public setsibity. Child care; Health services; Substance abuse services; Fair housing courseling; Eucleation programs; Energy consendion; Services for senior citizens; Services for homeless persons; Welfare services; Down payment assistance; and Recreational services.
Stum & Bilgot Caps 30% of (Wallable Toyls - 108 Peyr - Agren)	Activities under this national objective are carried out to address one or more of the conditions which heve contributed to the detectional on of an area dissignated as a stum or blighted area. The focus of activities under this national objectives is a change in the payerical environment of a destinating area. There are three categories that can be used to qualify activities under this national objective. Prevent or eliminate stums and blight on an area basis; Prevent or eliminate stum and blight on a spot basis, or Be in an undan renewal area.

CDBG 2013 Request Summary

	125,000.00 No Capital Improvement Programs	240,000.00 Must repay to receive CDBG \$	474,000.00 Covers CD operations	500,000.00 Supports housing enforcement efforts	179,000.00 Supports housing enforcement efforts		444,550.00 Provides Public Safety & Supports Housing strategy		125,000,00 No Capital Improvement Programs				=			6,000.00 Activity Delivery cost	75,000.00 Public Information outlet	175,490,00 Support Policing Activities	12,600.00 Supports activity chartered by ordinance		6,000.00 Public Safety	12,000.00 Supports activity chartered by ordinance	4,000.00 Supports activity chartered by ordinance			T
Administration Reccomendations	\$ 125,000.00	\$ 240,000.00	\$ 474,000.00	\$		s		÷	\$ 125,000,00			\$	\$ 2,078,510.00	Administration	Reccomendations	s		"		5	ş	Ş	s	\$	\$	
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TOTAL 7 PROJECT COST	125,000.00 \$	240,000.00 \$	481,092.40 \$	\$ 00.000,003	170,000.00	120,000,00 \$	444,510.00 \$	\$ 00.000,878	\$ 00.000,525	\$ 00,000,001	10,000.00	\$ 70,000.00 \$	Total S	TOTAL	OST	10,000,00	545,000.00	345,200.00 \$	164,000.00	143,500.00 \$	8 00'000'9	107,324.00 \$	107.324.00 \$	\$ 00:000'52	\$ 145,300,00 \$	1
ACITIVITY SUMMARY	LAND man and state floors new pelifing kitights improvements	Section 10% from payment to HLID - Loan defaulted	Administration costs	PMI Inspectors (bayroll)	Trades Officials (payroll)	Commercial trailding facade improvements	Ememency demodifions ordered by City Building Official's	Replacement of Ladder 1 at the Third and Court Fire Station	New safety surface, playoround abparatus, lighting, landscaping, ball field	Residential major system renovations	The painting of the recidential fanades on a City block				ACITIVITY SUMMARY	S1 000 ner each activity - CD Staff	Public information dissemination	Non-traditional / community policing activity	ESG recinients need metahing funds	Senfor Citizen Services	Eno Prevention Program - City Fire Marshall	Colpor for intake constalled	Color for landard dament mediation energialist	Foreclosure prevention assistance	Court pooring	OUT SELVICES
CDEG (NON-PUBLIC SERVICES)	Additional and an annual Control of the Addition	Abe I have been been 100 between	COBC Administration	Codo Enforcementa DAI*	Code Enforcement - Trades*	Communical Farada	Employee Demons	Fire Trick - Laddor Trick	Keffer Dark Improvements	Mile Major Sector Bobah	Will District English	Donate with Towards	Mestigation and a second		CDBG PUBLIC SERVICES	Satisfie Delicions	DCD.	Community Policing - RPD	ESC Match for Minner Delations Commission FSG recinients need metabling funds	Committee Dist	Paring 1806	The Flevelium	TUTIEN REGIONS OF TOTAL	Nice Experience	NEO COLORODO DE LA CAMPANA MANAGEMENTO	CALCULATION CONTRACTOR OF THE PROPERTY OF THE PARTY OF TH

2013 CDBG HUD ENTITLEMENT	Available Funds
2012 CDBG income est.	30,000,07
2013 Total CDBG entitlement est.	2,300,000.00
2013 CDBG income est.	3 70,000.00
TOTAL 2013 AVAILABLE CDBG FUNDS (est)	\$ Congress mey increase or do

	2013	2013	REQUESTS	2013	OVER /UNDER	Obecaning
CAP CATEGORIES	CAPTimits	Reauested	(Over): Under Cap	Action Plan	CAP	I CREATE AND INC.
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G public services Ca	VERNO RUSS	538.510.00	\$ (00.017.00) \$	444,510,00	52,290,00	Under CAP
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			A 100 000 1 10 17	00 000 007 7		
on-Capaci - Non Public Services (Nan)	1,043,700.00	\$ 2,295,000.00	\$ (UU:UU:LOZ:L)	1,150,000,00		
COAT ENDING	2 370.000.00	\$ 4,191,384,98	(1,821,384.98) \$	2,370,000.00		On Target

TOTAL 2012 MICH ABI E COBG BINDS (no.	2.370	370,000,00
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Dudgeted Activities		· On Target
Over 1 Office 2015 total Available Fulles		

	Modes	2009	2009	2010	2010	2011	2011	2012	2012	2013	2013
CDBG Public Services	2000	Burlest	Spent	Budget	Spent	Budget	Spent	Adj. Budget	Spent	Requested	Action Plan
	C4 OOO her sortfully	S 6,000.00	ids)		(see each adavity) \$	11,000.00	(see each activity) \$	00'000'9 \$	underway	\$ 10,000.00	\$ 6,000.00
Activity Deliving	division bel security	,	┸			\$ 4,000.00 \$	4,800.05				
baer rank Kee boxing								\$ 75,000.00	underway	5 75,000.00	\$ 75,000.00
N N		\$ 357 900 00	329.832.00	343.000,00	\$ 332,997.39 \$	\$ 286,600.00	286,698.00	286,698.00 \$ 214,000.00	underway	\$ 345,200.98	\$ 176,490.00
Community Policing		*	,							3 164,000.00	\$ 12,000.00
ESG match for Homan Keladons Commission						-				\$ 50,000.00	
ramily rifet semor Coursach										8 6,000.00	\$ 6,000.00
Fire Department Fire Prevention		29 809 00	18 412 78	30 900 00	\$ 20.895.59	\$ 19,000.00	19,515.00	\$ 15,000.00	underway	\$ 25,374.00	\$ 12,000.00
Human Relations Fair Housing Education		O CONTRACTOR OF THE PARTY OF TH	,	,				\$ 5.000,00	underway	\$ 15,600.00	\$ 4,000.00
Human Relations Landlord Tenant									1		
NEAR Dendors*		15,000.00	16,574.28 \$	8 \$ 20,000.00	19,000.00	8 9,000.00	9,094.45				
Miles Considering County Miles								\$ 10,000.00	underway	\$ 75,000.00	
Builder on a proposition of the						\$ 4,000.00	3,999,20				
Nothiwest Rec lettins						\$ 4,000.00 \$	4,025.20				
Carology rec. lettus		\$ 300 00 \$	86.573.79	8 \$ 73.100.00	\$ 95,977,01	\$ 74,000,00	74,529.05	\$ 38,819,00	underway		
Olivet's Southeast (not including RPL)		n nontin				\$ 14,000.00	14,327.68			\$ 191,700.00	
Olivers/RPL couneast			ar out ar							\$ 15,000.00	
OND RBI		\$ University \$	A				. 000				
RAFT 3rd and Spruce*		\$ 18,000.00	8,811.88	8 \$ 18,000.00	\$ 14,844.75	2 00.000,00 3	27,44,72				
Discontinuo Des Yearsies						\$ 4,000.00	4,600.00				
Private Par letter						\$ 4,000.00	4,025.20				
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2013 CDBG HUD ENTITLEMENT	Availat	Available Funds
2012 CDBG Income est	S	70,000,00
2013 Total CDSG entitlement est.	\$ 2	2,300,000,00
2013 CDBG income est.	s	70,000.00
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	2013	2013	REQUESTS	2013	OVER /UNDER	
CAP CATEGORIES	Amount	Requested	(Over) / Under Cap	Action Plan	CAP	Observation
2013 CDBG administration cap limit est.	\$ 474,000.00 \$	\$ 474,000.00	\$	\$ 474,000.00		On Target
2013 CDRG public services can limit est.	\$ 355,500.00	\$ 882,874.98 \$	\$ (527,374.98) \$	\$ 291,490.00	\$ 64,010.00	Under CAP
2013 CDBG slum blight cap link est.	\$ 496,590,00	\$ 539,518.00	\$ (42,716.00)	\$ 444,510,00	\$ 52,290.00	Under CAP
Non-Caped - Non Public Services (Min)	\$ 1,043,700.00 \$	\$ 2,295,000.00	\$ (1,251,300.00)	\$ 1,160,000.00		
TOTAL FUNDS	\$ 2,370,000.00 \$	\$ 4,191,384.98	\$ (1,821,384.98) \$	\$ 2,376,000.00		On Target

TAL 2013, AVAILABLE CDBG FUNDS (est)	υż	2,370,000.00	
Budgeted Activities	\$	(2,370,000.00)	
Over / Under 2013 total Available Funds	5		On Target

HOME- 2013 Request Summary

Organization	Location	Project	Total Project	Total Project Amount requested	Amount recommended*
Delaware Valley Development Corporation Weiser at Spring St	ration Weiser at Spring St	47 Interlocking rental townhomes	\$9,251,760	\$600,000	\$0
Jahrichant Come II to make with a	Board Ct. at Dingsmon	A Homographyke	000 8000	200 000	6435 000
natitat idi numanniy	reall or, at phiganion		000,0300	00000000	-1
Our City Reading	City-wide Census 1-29	10 Homeowner rehabs	\$744,188	\$429,000	\$375,000
			-		
Neighborhood Housing Services	City-wide	2 units CHDO development subsidy	N/A	\$160,000	\$100,000
1	City-wide	Home-ownership assistance (HOP)	\$550,000	\$200,000	\$100,000
	City-wide	CHDO Operating support	\$75,000	\$75,000	\$
	City-wide	Foreclosure diversion program	N/A	\$75,000	\$0
	City-wide	Rental Rehab	\$500,000	\$500,000	\$0
			NHS Total	\$1,010,000	
2013 Grand Total	Total			\$2,239,000	\$710,000

2013 Action Plan Mayor Spencer's Recommendations 10/30/12

Homeless CoC

Homeless Continuum of Care (CoC) Organization

The Berks Coalition to End Homelessness, Inc. started as a small volunteer group in 1995 to address the problems of homelessness in our area. Since then it has grown to over 60 agencies, businesses, and individuals all working toward preventing, reducing, and ending homelessness in Berks County. In 2008, BCEH applied for nonprofit corporation status and its 501(e)(3).

Board of Directors:

The Executive Committee Modesto Fiurne, Opportunity House, Acting-Chair
George J. Vogel, COCA, Ir, Vice-Chair
Jay Worrall, Alvernia University, Acting-Treasurer
Mindy McCormick, The Salvation Army, Secretary
Dave Reyher, Educator, Past Chair Emeritis

Ken Pick, County Of Berks
Patricia Giles, United Way of Berks County
Sheila Bresslet, County of Berks, MH/DD
Carolyn Bazik, Co-County Wellness Services
Stacey Keppen, Reading Housing Authority
Chris Folk, Mary's Shelter
Carol Bailey, Berks Counseling Center
Lorena Keely, Service Access Management
Michael Kaucher - Reading Berks Conference of Churches
Ken Borkey - YMCA of Reading and Berks
Robert Brookins - CARE
Mary Kay Benosky - Berks Women in Cisis
Jerry Cox - Formerly Homeless Representative
John Hart - Hope Rescue Mission
Maria Vazquez - MidPem Legal
Gwen Didden - Family Promise of Berks
Yvonne Stroman - Tasy Does It, Inc.
Lemin Agudo, City of Reading